

Sunday, January 31, 2021 3:00 pm

Annual HOA meeting minutes

Members in attendance:

Jeff & Jill Galford – 1218

Ken Collie & Heather Duncliffe– 1214

Wayne & Carol Michael – 1215

Rachel Cooley – 1227

Becky Bryant – 1208

Zack Riesland – 1198

Jill Galford called for the Zoom meeting and ran it since she was the only officer serving at the time on the Board of Directors. She used a free Zoom account which works for our HOA but there is a limit of 40 minutes per meeting.

It was verified that all in attendance knew how to operate zoom so they could have a voice in the meeting. Not everyone was there with video but all audio and video feeds were working fine.

1. Board of Directors discussion:

The By-Laws say we will have a Board of Directors with 3 – 12 members. In the past we have had 3 and that is probably enough with as small as we are. We are currently missing at least 2 members and Jill is willing to stay on as Treasurer for now but will be moving in a few years at retirement so this position needs to be replaced before I moved. Someone asked what the responsibilities are. The Board is there to make decisions for the HOA and meets every quarter. The Secretary records the minutes of the meetings and the Treasurer handles the finances, but there aren't really anymore specifics. I then asked if anyone would be interested in being a Board member. Ken Collie volunteered to be Vice President and Wayne Michael volunteered too. With 3 on the Board, Jill asked if everyone thought that would be enough or if there were any objections to having just 3. No objections were voiced.

Later Rachel Cooley offered to be on the Board as Secretary. I thought it was a good idea to have this office filled and no one had any objections.

The Board of Directors are:

President – Wayne Michael

Vice President – Ken Collie

Secretary – Rachel Cooley

Treasurer – Jill Galford

2. A reminder was given to make sure that the culvert on your property stays open with nothing blocking the flow of water.

3. Road Easement maintenance:

I asked who owned the red car for sale that was being parked near the entrance of the street since it was making ruts on the road easement. Ken said he thought that it had been sold.

There is also a situation in the circle at the end of the street. Cars are being parked on the paved area and which limits the space for vehicles (either cars or delivery trucks) to turn around. They don't have enough room and go off the paved area making ruts in the soft ground. It is probably worse now, since there has been a lot of rain lately. So, cars should not be parking on the paved area of the circle.

Although the HOA owns the street, all residents are expected to maintain the road easement on their lot. Repair for any damage to this easement that is not caused by the resident could possibly be paid for by the HOA. This would be determined on a case by case basis.

4. Using Zoom:

I asked if the Zoom meeting was a better way to have our HOA meetings after the Covid restrictions are lifted. It seemed unanimous that it might be a better way to meet. The meeting only lasted about 15 minutes so it can be a very convenient way for more resident to meet. I will send out the annual dues letter in the next month.

After the HOA meeting concluded, Ken, Wayne & I stayed for a short Board meeting.